



22 March 2023

Dear Sir/Madam

A meeting of the Licensing and Appeals Panel will be held on Wednesday, 12 April 2023 in the Council Chamber, Council Offices, Foster Avenue, Beeston, Nottingham, NG9 1AB, commencing at 2.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors: D Bagshaw
J C Goold

I L Tyler
S Paterson (Substitute)

AGENDA

1. ELECTION OF CHAIR

2. APOLOGIES

To receive apologies and to be notified of the attendance of substitutes.

3. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

4. PROCEDURE

(Pages 3 - 4)

The Committee is asked to note the procedure for the meeting of the Licensing and Appeals Panel.

5. EXCLUSION OF PUBLIC AND PRESS

The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 2, and 3 of Schedule 12A of the Act.

6. DISCRETIONARY HOUSING PAYMENT APPEAL

(Pages 5 - 110)

PROCEDURE FOR THE LICENSING AND APPEALS PANEL – SUB COMMITTEE FOR DISCRETIONARY HOUSING APPEALS

1. The Council's representative will present the case, the decision which it came to and the reasons for coming to the decision.
2. The appellant or their representative will have an opportunity to question the Council's representative.
3. Members will have an opportunity to question the Council's representative.
4. The appellant or their representative will put forward his or her case.
5. The appellant will be questioned by the Council's representative.
6. Members will have an opportunity to question the appellant.
7. The Council's representative will sum up its case and respond to any points of clarification.
8. The appellant or their representative will sum up their case and respond to any points of clarification.
9. Parties leave the meeting to allow members to consider their decision. The parties are then recalled and the decision is given.
10. If members wish to take further time for deliberations it is quite appropriate to release the persons appearing and confirm a decision later.

There can be variations to this procedure at the discretion of the Chair.

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